**🗀 Intro to MS Excel Class Folder**

* **Keyboarding Tracking Form** (File)
* **Term 1**
* **Term 2**

**🗏 Excel Tutorials 2**

**Activity 1:** Top 10 Albums

﻿**Activity 2:** NFL Fantasy Football  
**Activity 3:** iTunes Movie Rentals  
**Activity 4:** Pep Rally Expense (w/Letter)

**Activity 5:** Stocks  
**Activity 6:** Original 13 States  
**Activity 7:** Original 13 States (Part 2)  
**Activity 8:** Pivot Table 1

Activities 1-9 are Sheet Tabs

**Activity 9:** Pivot Tables Tutorials

* **PivotTable** 9a
* **PivotTable** 9b

**🗀 Activity 10:** Creating an Address Book: Data Entry & Address Book with Concatenate

**🗀 Activity 11:** Sparklines - A Review.

**🗀 Activity 12:** AdWorks - Mail Merge w/Letter

**🗀 Activity 13:** Address Books Senior Letter

**🗀 Activity 14:** Merge & Center Review (Sales by Month)

**🗀 Activity 15:** A-Z Sort Exercise

**﻿🗀 Activity 16:** Sparklines Review

**🗀 Activity 17:** Cell Basics

**﻿​🗀 Activity 18:**Modifying Rows, Columns & Cells.

**🗀 Activity 19:** Work Sheet Basics

**🗀 Activity 20:** Page Layout Review

**🗀** **Activity 21:** Formatting Cells

**🗀 Activity 22:** Schedule Part 2