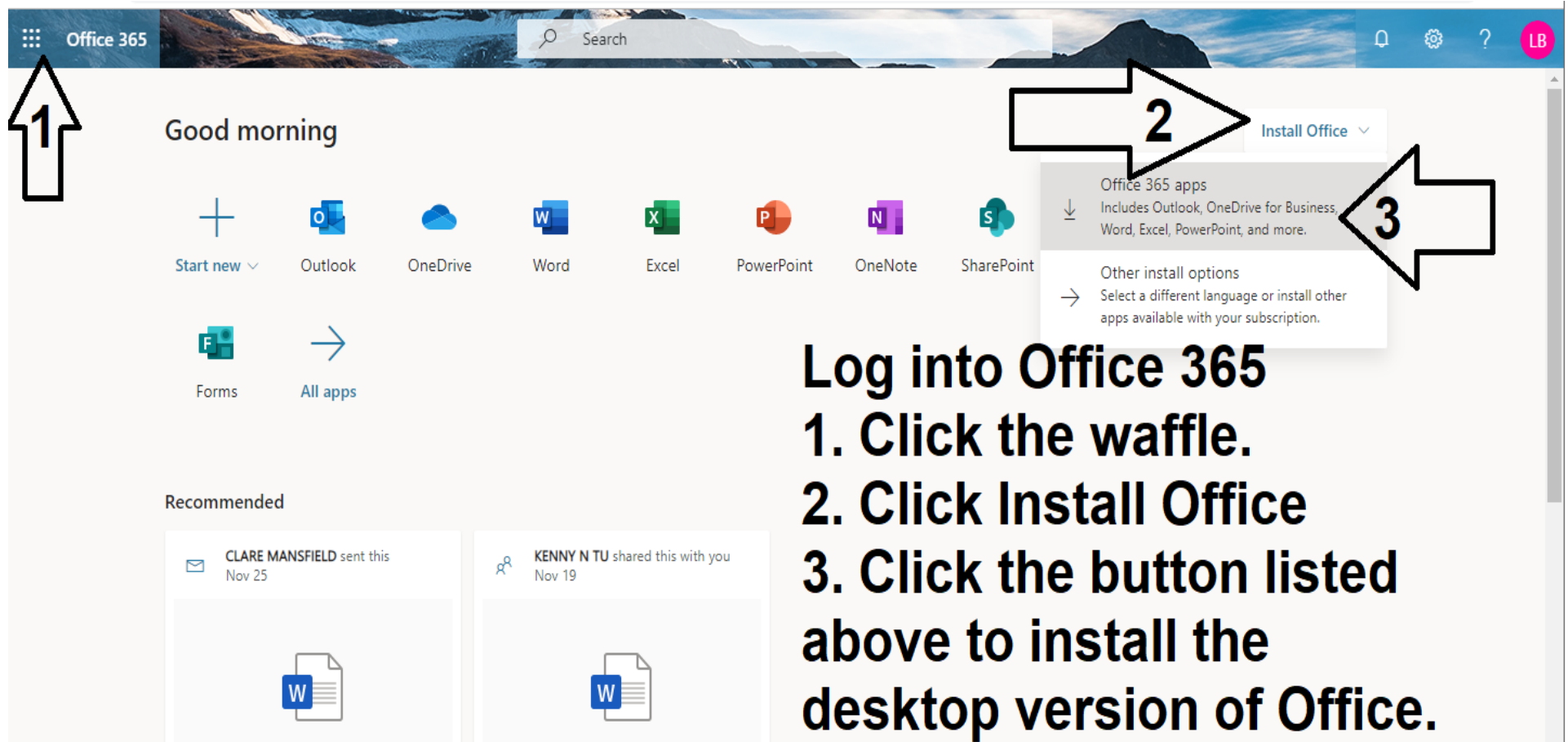


Installing MS OFFICE on a home machine (Tablet/PC/Laptop) . . .



The screenshot shows the Office 365 dashboard. In the top left corner, there is a waffle icon (a 3x3 grid of dots) labeled 'Office 365'. An arrow labeled '1' points to this icon. In the top right corner, there is a search bar and a user profile icon labeled 'LB'. Below the search bar, there is a 'Good morning' greeting and a row of application icons: Start new, Outlook, OneDrive, Word, Excel, PowerPoint, OneNote, and SharePoint. An arrow labeled '2' points to the 'Install Office' button in the top right corner. Below this button, a dropdown menu is open, showing 'Office 365 apps' (which includes Outlook, OneDrive for Business, Word, Excel, PowerPoint, and more) and 'Other install options' (which allows selecting a different language or installing other apps available with the subscription). An arrow labeled '3' points to the 'Office 365 apps' option in the dropdown menu. Below the application icons, there is a 'Recommended' section with two cards showing recent activity.

Log into Office 365

- 1. Click the waffle.**
- 2. Click Install Office**
- 3. Click the button listed above to install the desktop version of Office.**

Office 365 Access: <https://login.microsoftonline.com/>